

**CITY OF LAURINBURG
COUNCIL MEETING
MAY 20, 2008
MUNICIPAL BUILDING
303 WEST CHURCH ST.
LAURINBURG, NC
7:00 P.M.**

Minutes

The City Council of the City of Laurinburg held its regular monthly meeting May 20, 2008 at 7:00 p.m. in the council room of the Municipal Building with the Honorable Matthew Block, Mayor, presiding. The following Councilmembers were present: Rembert DeBerry, Amanda B. Faulk, Curtis B. Leak, and Herbert M. Rainer, Jr. Councilmember Thomas W. Parker was absent from the meeting.

Also present were Craig F. Honeycutt, City Manager, Jennifer A. Tippet, Deputy City Clerk, and Charles L. Hicks, Jr., Assistant City Attorney.

Mayor Block called the meeting to order at 7:00 p.m. Councilmember Rainer gave the invocation.

APPROVAL OF MINUTES

Motion was made by Councilmember Leak, seconded by Councilmember Faulk, and unanimously carried to approve the proposed minutes from the special meeting held April 15, 2008 and the regular meeting held April 22, 2008.

RETIREMENT RECOGNITION

Mayor Block recognized Ms. Dorothy Eaton, a long-time employee with the City's Human Resources/Accounting Department, who retired in March. He presented her the following certificate of appreciation:

*Certificate of Appreciation
Presented to Dorothy Eaton
Administrative Support Assistant from August 1995 to March 2008*

In special tribute for her dedicated public service as an Administrative Support Assistant for the City of Laurinburg for 12 years. During her years of service she gave unselfishly of her time and talents in helping with the operation of the finance and personnel departments. She strived for the public to receive the best help and information, and she wanted it done in the proper manner and time. She devoted herself to the City of Laurinburg unconditionally. She has been a valuable asset to the City and will be missed as she enters her well-deserved retirement. We wish her many more years of continued success.

DELEGATION-LOCAL GOVERNMENT COMMISSION

Mayor Block explained that Sharon Edmundson with the Local Government Commission (LGC) was present to discuss with Council the LGC's concerns about the City's Fund Balance trends and ways to address those concerns.

Ms. Sharon Edmundson, Director, State and Local Government Finance Division of the Local Government Commission (LGC), appeared before Council to discuss her letter to Mayor Block dated April 29, 2008 regarding concerns with the City's audited financial statements and the General Fund balance trends. The City's audit was not received by the LGC until April 3, 2008 which was significantly late. The contracted date for audits to be received by the LGC is October 31 with the practical date being the first of December. Although there were extenuating

circumstances including the server problems encountered by the City and the problems encountered by the auditor, the LGC wanted to bring this matter to Council's attention so that any problems could be addressed to ensure that such a delay this did not occur again.

Mrs. Edmundson then discussed the City's Fund Balance in the General Fund and the downward trend since 2004. The City's Fund Balance is compared to the Fund Balance of other cities of comparable population size with electric systems in order to provide a benchmark. Currently, the City's Fund Balance is 14.2% and the group average is 37%. The LGC is requesting that the City consider its Fund Balance Policy and look at the Fund Balance on hand to determine if it is sufficient. The Fund Balance is basically a savings account for the City to cover unexpected expenditures or to finance unexpected opportunities. The eight percent (8%) minimum required by the LGC represents approximately one (1) month of expenditures for the City. The LGC recommends the Fund Balance represent three (3) to five (5) months of expenditures. The purpose of the April 29 letter was to notify the Mayor and Council of the LGC's concerns and to request that the City look at its Fund Balance and consider developing a goal for the Fund Balance as well as a plan to meet that goal.

Councilmember Leak expressed concern that the group did not include other cities in the geographic region.

Ms. Edmundson explained that Lumberton is in the group but that she would gather and provide to Council Fund Balance information from municipalities in Scotland County and the surrounding counties to provide geographic comparison.

A discussion ensued concerning ways to increase the Fund Balance. Ms. Edmundson explained that options available to the Council to increase the Fund Balance include raising the tax rate, cutting expenditures, increasing the rate of tax collection, increasing the rate of motor vehicle tax collection, diligently using the purchase order system, and adhering closely to the annual budget.

A discussion then ensued concerning the Electric Fund and the Water/Sewer Fund and the transfer of money from those funds to the General Fund. Ms. Edmundson explained that the City's Electric Fund and Water/Sewer Fund were in fine financial condition. While the LGC does not oppose movement of money from the Electric Fund or Water/Sewer Fund to the General Fund for emergencies, she noted that such transfers should not be a common method of supporting operations in the General Fund.

Upon question by Mayor Block, Ms. Edmundson explained that as a member of Electricities, the general amount that can be transferred annually from the Electric Fund to the General Fund is three percent (3%) of gross fixed assets. She added that most cities and towns have a provision in their Fund Balance Transfer Policy to cover emergency situations.

Ms. Cindy Carpenter, Finance Director, explained that the City's Fund Balance Transfer Policy contains three (3) combinations of factors that must be met before a transfer can be made.

Ms. Edmundson explained that another consideration when looking at ways to increase the Fund Balance is to do a cost allocation study to ensure that all administrative costs are being charged back to the different funds. Administrative costs do not count against the three percent (3%) transfer allowance.

The City Manager explained that the Fund Balance Policy was on the agenda for Council to consider. The goal for the City is to have a General Fund Balance of 23% of budget of which 16% would be unappropriated and 7% appropriated.

Upon question by Councilmember Rainer, Ms. Edmundson explained that the subsidiary ledger reconciliations that were listed as a material weakness in the audit are being addressed by the Finance Department as indicated in the City's Corrective Action Plan that was attached to the audit.

DELEGATION-LAURINBURG/MAXTON AIRPORT COMMISSION

Mayor Block explained that Paul Davis, Executive Director of the Laurinburg/Maxton Airport was present to present the proposed 2008-2009 budget for the City Council to approve. The budget has been tentatively approved by the Airport Commission and must be approved by the Laurinburg City Council and the Maxton Town Council. The Commission is recommending a 10% increase in water/sewer rates along with the sale of timber for \$35,000.00 as major changes in its revenue for the upcoming year.

Paul Davis, Executive Director of the Laurinburg/Maxton Airport, appeared before Council to present the proposed 2008-2009 budget. He introduced members of the Airport Commission who represent Laurinburg and were present - Mrs. Lucile Bridgman, Mrs. Ella Morris and Mr. Pete Liles. He also introduced Joann Gentry, an officer for the Airport Commission.

Mr. Davis reported on activities at the Airport the past year. He discussed the agreement with the State regarding the unauthorized discharge of sludge that had occurred. All parts of the agreement have been met except one item. The agreement gave the Commission three (3) years to complete an Infiltration and Inflow (I&I) study and that study is included in the 2008-2009 budget. The fine for the unauthorized discharge was reduced and is being paid in quarterly installments.

Mr. Davis explained that for part of the past two (2) years, there has been a problem at the wastewater treatment plant (WWTP) which has caused the Commission to fail toxicity tests. These failed tests occurred from December 2006 to May 2007, stopped and then began again in December 2007 and have continued to date. The Commission has begun investigating the hiring of an expert in chronic toxicity to identify the source, and the State has recommended that the Commission hire such an expert. Additional testing is being conducted in a further attempt to determine the source and to monitor the problem. Even if the toxicity test is passed in June, the Commission intends to hire an expert to determine the source so that, hopefully, it can be prevented from happening again.

Mr. Davis discussed other accomplishments of the Commission:

- Installed automatic generator at the Wagram lift station, at the wastewater influent, resulting in all pumps operating.
- Disposed of all sludge on hand.
- Cleaned digester.
- Completed cleanup of sludge area.
- Inspected, serviced and cleaned interior of both water tanks.
- All buildings at south water plant painted.
- Repairs to main runway in amount of \$141,583.00.
- In process of installing new lighting system of runway 5.
- Completed study of repairs needed on secondary runway and received commitment of \$200,000.00 from DOT Aviation and a strong agreement of an additional \$150,000 to complete the repairs.
- Current estimates to repair primary runway are 16 to 20 million dollars.
- Military training continues to grow at the airport, including Golden Knight training.
- Operated this year without spending any of the appropriated Fund Balance and experienced a profit of \$125,000.00.

A discussion ensued concerning the 5% increase in salaries for Commission employees. Mr. Davis explained that for the last two (2) years the Commission employees have not received a raise. This year the Commission operated efficiently and the Commission Board would like to reward the employees for their hard work and dedication.

A discussion ensued concerning the toxicity problem. The City Manager explained that the Commission has a plan of action and is trying to address the problem. Toxicity is a difficult problem to solve.

Motion was made by Councilmember DeBerry, seconded by Councilmember Leak, and unanimously carried to accept the 2008-2009 Proposed Budget for the Laurinburg/Maxton Airport Commission.

SET PUBLIC HEARING TO CONSIDER REQUEST TO REZONE FROM RESIDENTIAL-6 TO OFFICE/INSTITUTIONAL PROPERTY LOCATED ON LEE'S MILL ROAD AND WARREN AVENUE

The City Manager explained that Northview Harvest Ministries has requested rezoning of property located off Lee's Mill Road and Warren Avenue in order to operate an outreach ministry. The request is to change the current zoning of Residential-6 to Office/Institutional. The Council would need to set a public hearing on the request for the June 17, 2008 City Council meeting. The Laurinburg Planning Board met on May 13, 2008 and unanimously recommended the rezoning change.

Motion was made by Councilmember DeBerry, seconded by Councilmember Rainer, and unanimously carried to set a public hearing for Tuesday, June 17, 2008 at 7:00 p.m. in the council chambers of the Municipal Building to consider a request to rezone from Residential-6 to Office/Institutional property located on Lee's Mill Road and Warren Avenue.

SET PUBLIC HEARING ON THE BUDGET APPROPRIATION ORDINANCE FOR FISCAL YEAR 2008-2009

The City Manager explained that according to North Carolina General Statute 159-12 the City Council needs to set a public hearing on the proposed 2008-2009 Fiscal Year Budget. The public hearing will be held on June 17, 2008 at 7:00 p.m. in the council chambers of the Municipal Building. A copy of the proposed budget is located in the office of the City Clerk and is available for public viewing.

Motion was made by Councilmember DeBerry, seconded by Councilmember Leak, and unanimously carried to set a public hearing for Tuesday, June 17, 2008 at 7:00 p.m. in the council chambers of the Municipal Building to consider the proposed 2008-2009 Fiscal Year Budget.

CONTRACT TO AUDIT THE 2007-2008 FINANCIAL RECORDS

The City Manager explained that the Mayor needs to be authorized to execute the contract with Gustaf C. Lundin & Company to audit the 2007-2008 financial records of the City of Laurinburg. Once executed, the contract will be sent to the Local Government Commission for final approval.

Upon question by Councilmember Rainer, the City Manager explained that the hourly rate remains the same as the previous year's rate. The amount billed last year increased due to the server problems. As directed by Council, the auditing charges have been compared to auditing charges in comparable cities. Those comparisons revealed that what the City has been charged is in line with other cities our size.

Motion was made by Councilmember DeBerry, seconded by Councilmember Leak, and unanimously carried to authorize the Mayor to execute contract with Gustaf C. Lundin & Company to audit the 2007-2008 financial records of the City of Laurinburg.

FUND BALANCE POLICY

The City Manager explained that in order to address the concerns of the Local Government Commission (LGC), a resolution to strengthen the City's General Fund Balance is proposed. Currently, the City's Fund Balance is 14.1% of budget (LGC requires a minimum of 8%). Other municipalities of comparable size have Fund Balance averages of more than 41%.

In order to address the issue with the LGC, the proposed resolution sets a workable goal for the City of a Fund Balance of 23% of budget, with 16% being undesignated and 7% designated. The proposed resolution charges the Finance Director to take steps to increase the Fund Balance when the minimum balance is not met. This would be a goal for the City to work toward. The City Manager added that the goal could not be established in one (1) year. He stated that it took four or five years for the Fund Balance to get where it is now and that it will take 4 or 5 years to get it where it needs to be.

Upon question by Mayor Block, the City Manager explained that the 16% is basically 2 months of expenditures and the 7% is Powell Bill money.

Councilmember DeBerry moved for the adoption of Resolution No. R-2008-06 which adopts a formal policy establishing a goal to maintain a specific available fund balance in the General Fund. Councilmember Leak seconded the motion, and it was approved by the following vote:

Ayes: DeBerry, Leak, Rainer, Faulk

Nays: None

(Resolution No. R-2008-06 on file in Clerk's Office)

RESOLUTION SUPPORTING ANNEXATION STATUTES

The City Manager explained that the North Carolina General Assembly has authorized a Study Commission to review annexation statutes within the State. The Commission has recommended to the General Assembly that a moratorium be placed state-wide with respect to any current or future annexations. The proposed resolution would recommend that no moratorium be established and that the current annexation laws remain in effect..

Councilmember Leak moved for the adoption of Resolution No. R-2008-07 which supports sound, fair and uniform municipal annexation statutes. Councilmember DeBerry seconded the motion, and it was approved by the following vote:

Ayes: Leak, DeBerry, Faulk, Rainer

Nays: None

(Resolution No. R-2008-07 on file in Clerk's Office)

RESOLUTION TO APPLY FOR THE PRESERVE AMERICA DESIGNATION

The City Manager explained that as part of the application for the Preserve America designation (the application recently presented to Council by the former City intern, James White) a resolution needs to be approved by the Council.

Councilmember Faulk moved for the adoption of Resolution No. R-2008-08 which supports application for designation of Laurinburg as a Preserve America Community. Councilmember Leak seconded the motion, and it was approved by the following vote:

Ayes: Faulk, Leak, DeBerry, Rainer

Nays: None

(Resolution No. R-2008-08 on file in Clerk's Office)

ORDINANCE DIRECTING HOUSING INSPECTOR TO REPAIR OR DEMOLISH PROPERTY LOCATED AT 516 CARVER STREET

The City Manager explained that the City's Housing Inspector Bill Peele recommends that the abandoned and dilapidated dwelling at 516 Carver Street be approved for condemnation and removal. This process was begun in 2006, but problems with the mapping and Scotland County Tax Department delayed the process.

Councilmember DeBerry moved for the adoption of Ordinance No. O-2008-07 which directs the Housing Inspector to repair or demolish the structure located at 516 Carver Street. Councilmember Leak seconded the motion, and it was approved by the following vote:

Ayes: DeBerry, Leak, Rainer, Faulk

Nays: None

(Ordinance No. O-2008-07 on file in Clerk's Office)

**ORDINANCE AMENDING CHAPTER 40, ARTICLE V, ELECTRICAL SYSTEM, SECTION 40-381
SERVICE CHARGE OF RESTORATION OF SERVICE OF THE CODE OF ORDINANCES OF THE CITY
OF LAURINBURG**

The City Manager explained that the wording of the current Utility Billing Ordinance (Sec. 40-381) needs to be clarified about the responsibility of tampering charges when no customer resides at the location. The proposed change is as follows:

All tampering charges shall be the responsibility and liability of either the customer requesting services under Sec. 40-343 or, in the event that tampering shall occur during a time when there shall be no customer requesting services under Sec. 40-343, the owner of the premises to which the service was provided.

This has been reviewed by the City Attorney and recommended for approval.

Councilmember Faulk moved for the adoption of Ordinance No. O-2008-08 which amends Chapter 40, Article V, Electrical System, Section 40-381 Service Charge of Restoration of Service of the City Code of the City of Laurinburg. Councilmember Rainer seconded the motion, and it was approved by the following vote:

Ayes: Faulk, Rainer, DeBerry, Leak

Nays: None

(Ordinance No. O-2008-08 on file in Clerk's Office)

**ORDINANCE AMENDING CHAPTER 30, ARTICLE II, COLLECTION SERVICE, SECTION 30-47
CHARGES FOR COLLECTION AND DISPOSAL OF SOLID WASTE**

The City Manager explained that the proposed change to the Solid Waste Ordinance primarily deals with the non-paying customer. The proposed change will allow the City to discontinue service and remove the City-owned garbage and recycling receptacles. This change will also allow the City to charge a service restoration fee in order to return the containers back to the customers once the account becomes current again.

Councilmember Leak moved for the adoption of Ordinance No. O-2008-09 which amends Chapter 30, Article II, Collection Service, Section 30-47 Charges for Collection and Disposal of Solid Waste of the City Code of the City of Laurinburg. Councilmember Faulk seconded the motion, and it was approved by the following vote:

Ayes: Leak, Faulk, Rainer, DeBerry

Nays: None

(Ordinance No. O-2008-09 on file in Clerk's Office)

AMENDMENT TO BUDGET APPROPRIATIONS ORDINANCE

The City Manager explained that a transfer of \$270,000.00 from the Electric Fund Balance to the Electric Fund Power Purchase is necessary due to under-estimating power usage during the year.

A transfer to the Police Department budget in the amount of \$220,000.00 is necessary. Historically, salaries were budgeted at 100%, and there was normally an under-expenditure due to turnover and positions being vacant for some portion of the year. In preparing this fiscal year's budget, we accounted for that historical trend by budgeting salaries at less than 100%. However, this year there was very little turnover; therefore salaries were under-budgeted in the Police Department. There was very low turnover in the Police Department and staffing has been around 100% for the entire fiscal year. Therefore, there was not enough budgeted for in the Police Department salary line item.

Also, the transfer of funds to the Personnel Department is necessary to cover the additional costs of Hepatitis B shots that were not anticipated during the initial budget process.

Upon question by Councilmember Leak, Mr. Bob Bell, Human Resources/Risk Management Director, explained that the Police Department received shots and testing was conducted to ensure that the shots received 15 years ago were effective.

Councilmember DeBerry moved for the adoption of Ordinance No. O-2008-10 which amends the 2007-2008 Budget Appropriation Ordinance (Ordinance No. O-2007-11) by transferring \$270,000.00 from the Electric Fund Balance to Electric Fund Power Purchase, by transferring \$5,000.00 from the Fire Department to Personnel, and by transferring \$40,000.00 from Streets/Highways, \$40,000.00 from Non-Departmental and \$140,000.00 from Sewer Collection to the Police Department for a total amount of \$220,000.00. Councilmember Faulk seconded the motion, and it was approved by the following vote:

Ayes: Faulk, DeBerry, Leak, Rainer

Nays: None

(Ordinance No. O-2008-10 on file in Clerk's Office)

COMMITTEE RECRUITMENT POLICY AND APPLICATION FORM

The City Manager explained that with the addition of the Beautification Committee as another appointed Council board (Beautification, Planning Board, Zoning Board of Adjustment, Laurinburg Housing Authority, Cable Access, Laurinburg/Maxton Airport Commission, Historic Preservation Commission, and Laurinburg Downtown Revitalization Corporation), staff felt that the City needed to better advertise the openings to give citizens and Council more options for allowing citizens to serve. The Board and Commission application would be posted on the City's website and applications would be kept on file when openings become available to give to Council for consideration.

Motion was made by Councilmember Faulk, seconded by Councilmember Leak, and unanimously carried to approve the Committee Recruitment Policy and application form.

BACK PAYMENTS OF AVAILABILITY FEES

The City Manager explained that the City has had issues in areas where water and sewer availability fees have not been paid. In working with Diane Chavis, Consumer Billing Supervisor, staff would like to recommend that the City work with those customers and waive the penalties that are due from the last payment; however those citizens must come in and make payment arrangements. During discussion with Staff, the recommendation to waive penalties and interest and collect availability charges was considered to be fair to the customers who have faithfully paid the availability fees over the past 10 years.

A discussion ensued concerning the method of collecting the back payments. The City Manager explained that a letter would be sent via certified mail to the delinquent customers notifying them of the need to pay the availability fees and the need to make payment arrangements with the City. In the event a customer does not make arrangements to pay the back payments, the next step would be to take legal action. If a renter is involved, the City will be able to hold the property owner accountable.

Following further discussion, it was consensus of Council for Staff to proceed in its plan to collect back payments of availability fees.

SOLID WASTE REQUESTS FOR PROPOSALS

The City Manager explained that at the April Council meeting, Council instructed staff to advertise and mail out request for proposals (rfp) to provide solid waste services within the City. The advertisement was placed in the Laurinburg Exchange on April 24 and 29. Seven (7) proposals were mailed out, and three (3) were completed and submitted to the City on May 15. The following companies provided bids for the service: Waste Management, Waste Industries and Consolidated Waste Services.

The bid opening was on Thursday, May 15 at 10:00 a.m., and staff has not had time to completely review the bids or contact the bidders to discuss specifics of the bids. If agreeable, this will be part of the overall budget discussion and staff will have a comprehensive review of all bids during the budget process.

Following discussion about the bids, it was consensus among Council to discuss the bids for solid waste services at the budget workshop session, which date will be determined later in the meeting.

CONSOLIDATION ISSUES WITH SCOTLAND COUNTY

The City Manager explained that at the joint meeting between the City Council and the County Board of Commissioners, both the Council and Board of Commissioners looked at the possibility of consolidation of the following departments: Planning/Zoning/Inspection, Taxes, and a “one-stop” shopping location for both tax/billing and planning issues.

A motion by the Council will instruct staff to look at this and come back to both Council and the County Board of Commissioners with proposed options regarding such consolidation.

Motion was made by Councilmember Leak, seconded by Councilmember Faulk, and unanimously carried to direct Staff to study the possibility of consolidation of certain departments with Scotland County and to provide “one-stop shopping” for tax billing and planning issues.

MOWING SERVICES OPTION

The City Manager explained that the City has contracted for mowing primarily along the interchanges of US 401 Bypass and US 74 Bypass/South Main Street. The contract is up for rebidding. Staff has included an additional area to be considered in the bid.

Option 1 - What we have always done. The bid for two years is approximately \$24,400.00 with the DOT reimbursing the City approximately \$2,116.76 annually (cost to the City \$10,083.24 annually).

Option 2 - Area above but include entire right-of-way along US 401 Bypass from Aberdeen Road to South Main Street. The bid for two years is \$38,400.00 (\$19,200 annually). Staff is awaiting word from DOT on what it will reimburse for the expanded area.

Following a brief discussion, motion was made by Councilmember Leak, seconded by Councilmember DeBerry, and unanimously carried to consider a mowing contract for Option 2 at next month’s Council meeting.

BUXTON SUBMISSION

The City Manager explained that at Council’s December, 2007 meeting, the City Council identified five out of the ten of our potential Buxton matches to begin the process for compiling marketing packages. The retailers identified at that time were: Chick-Fil-A, Texas Roadhouse, Kohl’s, Applebees, and United Artists (movie theater).

The City still has five (5) additional retailers to identify. Once the City has identified the five (5) retailers, the City will begin working on the additional packages to move forward in contacting the companies.

The City Manager discussed the results from the five (5) packets that had been previously sent to Applebee’s, Kohl’s, United Artists, Chick-Fill-A, and Texas Roadhouse.

Following discussion, motion was made by Councilmember Leak, seconded by Councilmember DeBerry, and unanimously carried to send packages to Sonic, Cracker Barrel, Olive Garden, Lone Star Steakhouse, and K & W Cafeteria.

BUDGET WORKSHOP SESSION

The City Manager explained that the following dates are suggested for budget workshop days:

May 27, May 29

June 2, June 3, June 9, June 10, June 11, June 12.

Following discussion, motion was made by Councilmember Faulk, seconded by Councilmember DeBerry, and unanimously carried to set budget workshops for Tuesday, May 27, 2008 at 6:30 p.m. in the council chambers of the Municipal Building and Tuesday, June 3, 2008 at 6:30 p.m. in the council chambers of the Municipal Building.

APPOINTMENT-BEAUTIFICATION COMMITTEE

At the formation of the Beautification Committee last month, letters were sent to the following groups asking that they nominate a person to be on the committee. Staff has received nominations from Tourism and Development Authority (TDA), Scotland High School National Honor Society, Scotland County Board of Realtors and the Chamber. If Council so chooses, the following members can be approved and Council can move forward with its appointments.

Tourism and Development Authority - Nick Sojka

Scotland County Board of Realtors - Debbie Grant

Scotland High School NHS - Victoria Morrow, rising senior and president of National Honor Society (NHS)

Laurinburg/Scotland County Chamber - Drew Williamson

Councilmember Faulk stated that she would like to nominate Addie Pratt to represent District 2. She added that she had discussed this nomination with Councilmember Parker and he is in agreement.

Councilmember Leak stated that he would like to nominate Charles McEachin for District 1.

Mayor Block stated that he would like to nominate Lynn Mabry for the at-large position.

Councilmember Faulk explained that the Laurinburg Downtown Revitalization Corporation Board had not yet met to nominate anyone.

Motion was made by Councilmember Leak, seconded by Councilmember Faulk, and unanimously carried to appoint the following to the Beautification Committee for a term of two years expiring May 31, 2010:

Nick Sojka, Debbie Grant, Victoria Morrow, Drew Williamson, Addie Pratt, and Charles McEachin

PUBLIC COMMENT

There was no one present to speak.

ADJOURNMENT

Motion was made by Councilmember DeBerry, seconded by Councilmember Faulk, and unanimously carried to adjourn the meeting.

The meeting adjourned at 9:01 p.m.

Matthew Block, Mayor

Jennifer A. Tippett, Deputy City Clerk