

**CITY OF LAURINBURG  
CITY COUNCIL MEETING  
APRIL 18, 2017  
MUNICIPAL BUILDING  
303 WEST CHURCH ST.  
7:00 p.m.**

**Minutes**

The City Council of the City of Laurinburg held its regular meeting on Tuesday, April 18, 2017 in the Council Chambers of the Municipal Building at 7:00 p.m. with the Honorable Matthew Block, Mayor, presiding. The following Councilmembers were present: Mary Jo Adams, Dolores A. Hammond, Curtis B. Leak, Andrew G. Williamson, Jr. and J.D. Willis.

Also present were Charles D. Nichols III, City Manager; Jennifer A. Tippet, City Clerk; and William P. Floyd, Jr., City Attorney.

Mayor Block called the meeting to order at 6:58 p.m.

Councilmember Leak gave the Invocation and then led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Motion was made by Councilmember Hammond, seconded by Councilmember Leak, and unanimously carried to approve the agenda as presented.

**PUBLIC COMMENT PERIOD**

Mayor Block briefly reviewed procedures and decorum for the Public Comment Period and for the meeting.

Mr. Brian Gainey, 218 W. Blvd., thanked Council for taking time to pick up litter recently. He expressed concern about a councilmember's comments at the March 21, 2017 meeting.

Mr. D.C. Scott and Mrs. Kathleen Scott, Second Street, expressed concern about the condition of Second Street near their home.

Following discussion, it was consensus of Council for the City Manager to investigate the condition of Second Street and to contact Mr. Scott.

Councilmember Leak thanked Mayor Block for attending the Hope Family Easter Festival in Washington Park. He also thanked that family for sponsoring the Easter Festival every year.

**PROCLAMATION – NATIONAL LINEMAN DAY**

Mayor Block presented the following proclamation to several of the City's Electric linemen who were present:

**PROCLAMATION**

**LINEMAN APPRECIATION DAY**

*WHEREAS, the profession of Lineman is steeped in personal, family and professional tradition; and*

*WHEREAS, Linemen are often first responders during storms and other catastrophic events, working to make the scene safer for other public safety heroes; and*

*WHEREAS, these brave men and women are essential to the protection of our community and our nation; and*

*WHEREAS, Linemen work with thousands of volts of electricity high atop power lines 24 hours a day, 365 days a year in order to keep electricity flowing; and*

*WHEREAS, Linemen must also work under dangerous conditions to construct and maintain the energy infrastructure of the City of Laurinburg; and*

*WHEREAS, Linemen put their lives on the line every day, with little recognition from the community regarding the danger and difficulty of their work.*

*NOW, THEREFORE, I, Mayor Matthew Block, MD, Mayor of the City of Laurinburg, do hereby proclaim Tuesday, April 18, 2017 as "Lineman Appreciation Day" in Laurinburg and urge all citizens to recognize the efforts of Linemen for their selfless and dangerous work to keep our power on and the public safe.*

*IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Laurinburg to be affixed this the 18<sup>th</sup> day of April, 2017.*

*/S/ Matthew Block, MD, Mayor*

**CONSENT AGENDA**

Mayor Block presented the Consent Agenda as follows:

- a) Consider minutes of February 21, 2017 regular meeting

Councilmember Williamson moved to approve the Consent Agenda. Councilmember Willis seconded the motion, and it was approved by the following vote:

Ayes: Williamson, Willis, Leak, Adams, Hammond

Nays: None

## **PUBLIC HEARING**

### **CONSIDER REQUEST TO REZONE FROM INDUSTRIAL TO OFFICE/INSTITUTIONAL AN 11-ACRE TRACT OF LAND ON COMMONWEALTH AVENUE AND IDENTIFIED AS PARCEL ID 010005307081**

Mayor Block opened the public hearing.

Mr. Mac McInnis, Planner and Zoning Officer, explained that Mr. Louis Checo and Ms. Liszdey Mora, the property owners have plans to develop a church on the subject property. He added that the rezoning from Industrial to Office/Institutional would soften the uses of the property. He further added that Planning Board unanimously recommended approval of the request.

Mr. Louis Checo, one (1) of the owners of the property, explained that he had a prospective buyer of the property, his Army Chaplain, who was currently deployed. He added that he and Ms. Liszdey wanted to change the zoning from Industrial to Office/Institutional to facilitate the transition if the Chaplain is interested in buying the property and building a church.

Ms. Pasty Maley, 110 Second Street, explained that she was in favor of a church being located on the property. She added that she was concerned about what else could be located on the property if a church was not built on the property. She also discussed the condition of a portion of Second Street.

Upon question by Mayor Block, Mr. McInnis explained that the Office/Institutional zoning district permits schools, churches, medical offices, attorneys' offices, and light residential. He added that given the current zoning of Industrial, any use permitted in the Office/Institutional zoning district would be less invasive than what is permitted in the Industrial zoning district, such as an asphalt plant.

Upon question by Councilmember Hammond, Mr. McInnis explained that Office/Institutional is the best zoning for this property. He added that there Office/Institutional zoned properties in the vicinity of this property.

Mayor Block closed the public hearing.

Councilmember Hammond moved to approve Ordinance No. O-2017-07 rezoning from Industrial to Office/Institutional an 11-acre tract of land located on Commonwealth Avenue and identified as Parcel ID 01005307081 based upon the following:

#### Consistency

The rezoning of Scotland County Land Parcel Number 01005307081 from Industrial to Office Institutional will advance the public health, safety, and welfare and is consistent

with an adopted comprehensive plan and any other officially adopted plan that is applicable because:

1. The Office and Institutional district is established to encourage land uses which serve as an adequate buffer between intensive non-residential uses and residential uses; provide aesthetic controls and dimensional requirements to ensure compatible office and service development with surrounding residential uses; and encourage a mixture of medium density residential uses with offices and services.
2. The Comprehensive Use Plan 2035 Future Land Use Map indicates the development of some mixed uses along the Commonwealth Avenue area, which is where this parcel is located. The present Industrial zoning greatly restricts the permitted uses on the property. Office and Institutional zoning will be much more suited to future development of the parcel.
3. There are already some Office and Institution zoned properties along with Residential and General Business in the area. The rezoning of this parcel will allow residential as well as office and service uses on the property as a permitted use.

#### Reasonableness

1. The rezoning to OI will allow uses consistent with other existing uses;
2. The rezoning to OI will help maintain the present character of the City of Laurinburg while promoting diversity and future growth.
3. The rezoning to OI will have no detrimental impact to the property values of the surrounding land owners; and
4. The rezoning to OI will require no infrastructure improvements by the City of Laurinburg.

The motion was seconded by Councilmember Williamson, and the vote was as follows:

Ayes: Hammond, Williamson, Adams, Leak, Willis

Nays: None

(Ordinance No. O-2017-07 on file in City Clerk's office)

#### **DELEGATIONS**

#### **PASTOR TONY FAIRLEY-PRESENT INFORMATION ON COMMUNITY YOUTH AND EMPOWERMENT**

Mr. Tony Fairley, Associate Pastor at Life Changing Ministries located at 441 East Church Street, thanked Council for allowing him to express concerns regarding youth and possible solutions to empower youth. He discussed issues confronting youth such as gangs, drugs, weapons, fighting, sexual activity, and suicide. He explained that after his church analyzed ways to empower youth, it reached out to law enforcement officers, parents, teachers, and community leaders in order to form a committee which is called the Outlet of Empowerment#YES Committee, with "YES" standing for "Youth Empowerment Success". He added that the mission of the Committee is to establish a wraparound approach that

empowers youth and families to become successful within the community with a program that entails mentoring, counseling, educational tools, and sports activities. He added that the Committee was looking for parents and other volunteers to work within the program.

Mr. Fairley explained that on April 20-22, an event, Rock the Block, was being held at the Church and at I. Ellis Johnson School.

Councilmember Leak suggested that Pastor Fairley get with the City Clerk to get information concerning the Crime and Drug Committee.

### **SHERIFF RALPH KERSEY-UPDATE ON SHERIFF'S DEPARTMENT ACTIVITY WITH THE SCOTLAND COUNTY REENTRY COUNCIL**

The City Manager explained that the City Clerk was notified late this afternoon that Sheriff Kersey may be unable to attend this meeting, and if he could not attend, to be placed on the agenda for the May 16, 2017 regular meeting.

Sheriff Kersey was not present.

### **FRANK LEA-CONCERN REGARDING POLICE DEPARTMENT**

The City Manager explained that Mr. Frank Lea had requested to be on the agenda. He was not present.

### **CITY MANAGER REPORTS**

#### **COMMUNITY DEVELOPMENT UPDATE**

Mr. Michael Mandeville, Community Development Director, reported on Community Development activities as follows:

- A Downtown Strategic Planning Workshop will be held on April 27, 2017 at 4:00 p.m. at the Small Business Innovation Center.
- The Arts Festival will be held Saturday, April 29, 2017 beginning at 10:00 a.m. Preparations include removing the old sculptures and putting new ones in to unveil on April 29<sup>th</sup>. Professor Adam Walls and sculpture students will be present to explain their art.
- Work on the Walk Through Property is ongoing and it is hoped that it will be ready for the Arts Festival.
- Contact has been made with two (2) companies to cut and stump the City's property on Leith Creek, and staff is waiting on proposals. This project will be included in the FY 2017-2018 Budget.
- Landscaping at the new entrance signs on Highway 74 has been planted.
- Next project for Beautification is planting in the triangle at Mi Casita's Restaurant. (Intersection of South Main Street and US Highway 401)

Upon question by Councilmember Williamson, Mr. Mandeville explained that there had been discussion in the Beautification Committee about adding plantings against the white wall of the A.B. Gibson Center. He added that he talked with Mr. Rodney Byrd, Beautification Supervisor, and Mr. Byrd who felt like adding plantings against the wall would be too much landscaping. He further added that he had talked with Erin Rembert, Director of the Scotland County Arts Council, about the possibility of temporary banners to be switched out periodically and murals. He explained that the NC Main Street program advised against doing murals.

Mr. Mandeville explained that the City had made an offer to purchase the statue from the Art Garden located in the front center depicting a family.

Upon question by Mayor Block, Mr. Mandeville explained that his instructions were to leave the statue of the tank.

Upon question by Councilmember Hammond, Mr. Mandeville explained that a link to the survey on strategic vision on the City's website and Facebook page.

The City Manager explained that the survey was being funded through a grant from ElectriCities to help economic development efforts.

Further discussion ensued concerning the need to promote the Art Garden more and to let citizens know that the pieces are for sale.

Upon question by Councilmember Adams, Mr. Mandeville explained that the City will be submitting to the North Carolina League of Municipalities "Here We Grow" Program.

### **SET CANDIDATE FILING FEES FOR 2017 MUNICIPAL ELECTIONS**

The City Manager explained that the current candidate filing fees are \$25.00.

Motion was made by Councilmember Leak, seconded by Councilmember Adams, and unanimously carried to set the candidate filing fees for the 2017 municipal elections at \$25.00.

### **CONSIDERATION AND DISCUSSION OF USE OF SOUTH FIRE STATION AS VOTING PLACE FOR 2017 MUNICIPAL ELECTIONS**

The City Manager explained that the County Manager had contacted him about use of the South Fire Station for the 2017 municipal elections. He explained that staff had no concerns for the South Fire Station to be used for the municipal elections, but would have concerns if it were for a general election.

Motion was made by Councilmember Hammond, seconded by Councilmember Leak, and unanimously carried to authorize use of the South Fire Station as a voting place for the 2017 municipal elections.

### **UPDATE ON LAURINBURG HOUSING AUTHORITY UTILITY CONVERSION**

The City Manager provided an update on the Laurinburg Housing Authority's (LHA) conversion for its residents to tenant paid electrical bills. He explained that LHA has notified its tenants of deadline dates for conversion, and that the process has been staggered to aid the process for Consumer Billing Department and also to help the tenants. He further added that LHA has assured City staff that the tenants will have deposits and outstanding debts paid by June 15, 2017. He further explained that the first group of tenants will get their first electric bills in August. He added that for any tenant that does not pay the deposit and/or does not pay outstanding debt to the City, LHA will retain the utility account in its name and deal with its tenant.

### **CONSIDER RESOLUTION AUTHORIZING THE SALE OF 29.10 ACRES OF LAND AT THE LAURINBURG-MAXTON AIRPORT TO THE SCOTLAND COUNTY ECONOMIC DEVELOPMENT CORPORATION**

The City Manager explained that the resolution authorizes the sale of 29.10 acres of land located at Laurinburg-Maxton Airport to the Scotland County Economic Development Corporation.

Councilmember Adams explained that Mountaire requested the additional acreage which is adjacent to the site previously purchased by Mountaire. She added that the purchase price was \$14,500.00.

Councilmember Adams moved to approve Resolution No. R-2017-10 authorizing the sale of 29.10 acres of land at the Laurinburg-Maxton Airport to the Scotland County Economic Development Corporation and authorizing the Mayor and City Clerk to execute deed conveying the property. The motion was seconded by Councilmember Williamson, and the vote was as follows:

Ayes: Adams, Williamson, Willis, Hammond, Leak

Nays: None

(Resolution No. R-2017-10 on file in City Clerk's office)

### **DISCUSSION AND DIRECTION ON NEW CITY LOGO**

The City Manager explained that a new City logo has been discussed; however, Council wanted to wait on voting until Councilmember Leak had recuperated from his surgery.

Motion was made by Councilmember Hammond, seconded by Councilmember Leak for the new logo for the City to be the one with the oak trees. The vote was 4-1 with Councilmember Adams casting the dissenting vote.

Councilmember Adams explained that she would support the decision of Council.

### **UPDATED CAPITAL IMPROVEMENT PLAN**

Mr. Harold Haywood, General Services Director, presented a PowerPoint reviewing the updated City Capital Improvement Plan (CIP). Highlights of the presentation were as follows:

- A Capital Improvement Plan (CIP) provides a link between the visions articulated by comprehensive plans and capital expenditure budgets. A CIP is a list of identified capital project and acquisition needs that cover five years, identifies possible financing alternatives, and intended to be formally adopted annually.
- A CIP is essentially a long-term plan. Projects and acquisitions in the first year of the CIP forecast period become the capital budget for that budget year. Most capital project or acquisition requests initially enter the CIP in one of the later planning years of the forecast period. This process creates a system for approval and completion of capital projects that supports planning and accountability.
- Capital projects are defined as investments in non-disposable items that exceed \$5,000 in cost.
- **Benefits of a CIP:**
  - Allows for a systematic evaluation of all potential projects at the same time.
  - Prioritizes and schedules projects and acquisitions.
  - Discloses cost or expenditure estimates.
  - Identifies probable sources of financing.
  - The ability to stabilize debt and consolidate projects to reduce borrowing costs.
  - Serve as a public relations and economic development tool.
  - A focus on preserving a governmental entity's infrastructure while ensuring the efficient use of public funds.
- **Financial Planning:**
  - Achieve a balance between the use of cash reserves and debt financial resources.
  - Protect and improve a local government's bond rating.
  - State grants and low interest loan programs give priority points for an adopted CIP.
  - Use a variety of financing sources to support the CIP – diversification.
  - Enables officials to realistically foresee emerging capital needs and estimated project costs.
  - Allow time to plan projects and arrange financing.
- **CIP Process:**
  - **Formulate, review and approve goals and policies** – Local governing boards usually hold retreats to review, update and approve policies and goals to guide capital budgeting.
  - **Identify needs** – During the winter months, Department Heads review running projects and assess current capital needs for the upcoming budget year. Capital projects should address necessary repairs and replacement of existing capital assets and infrastructure investments required to meet growth demands.
  - **Determine costs** – Municipal staff work together to determine the full extent of project costs based on scope, timing, ongoing operational costs, land acquisition, etc. This process is applied to new projects and projects previously programmed in the Capital Plan to ensure the most accurate cost estimates are budgeted and any operational impacts are identified.



- **Develop financing strategies** – The City Manager works with each department and the Finance Director to determine the best method for financing proposed projects. Financing strategies to seek are:
  - Grants.
  - Debt Financing.
  - User Fees.
  - Pay as-you-go.
- **Prioritize** – Once projects are selected, costs determined and a funding strategy is identified, the City Manager meets with each department head to review project forecasts and prioritize the result. The following criteria are considered in the prioritization of capital projects:
  - Necessary to ensure the health, welfare or safety of the community.
  - Externally mandated.
  - Tied to Council Goals or Directives.
  - Demanded due to growth or service improvement.
  - Age and condition of infrastructure.
  - Availability of funding.
- **Adopted Capital Improvement Plan** – In the spring, the City Manager presents a Proposed Capital Improvement Plan to the City Council Members. The projects are refined and reprioritized during budget workshops and the formal CIP is adopted.
- **Ongoing Monitoring** – Authorized capital projects are monitored to determine if timelines and milestones are being met and if financial transactions follow the adopted budget. Periodic status reports are provided to the City Council Members.
- **General Fund Projects:**
  - Police Vehicles (\$152,000/YR)
  - City Fire Engine (\$500,000)
  - Pot Hole Patcher (\$150,000)
  - Jet Rodder (\$250,000)
  - Motor Grader (\$98,000)
  - Street Resurfacing (\$200,000/YR)
  - Annual Beautification Projects (\$30,000/YR)
  - City Hall & Police Department Facility (\$8,500,000)
  - Other Equipment Replacement and Infrastructure Improvements
- **Electric Fund Projects:**
  - Conversion to LED Street Lighting (\$200,000)
  - New Electrical Substation (\$3,000,000). Split between several budget years as total cost is \$10 million.
  - Electrical Inventory (\$50,000/YR)
  - Meters (\$40,000/YR)
  - Fiber Loop Upgrades (\$50,000)
  - Ditch Witch Tractor (\$70,000)
  - Line Truck Replacement (\$225,000)
  - Meter Reader Truck Replacements (\$25,000)
  - Other Equipment Replacement and Infrastructure Improvements

- **Water/Sewer Fund Projects:**
  - Meter Reader Truck Replacements (\$25,000)
  - Sewer Extension for Smart Site (\$708,000 – 100% Grant Funded)
  - Major Waterline Replacement from Water Treatment Plant down Caledonia Road (\$5,500,000)
  - Industrial Park Water/Sewer Extension (\$350,000)
  - Potential Wastewater Treatment Plant Expansion (\$4,000,000)
  - Big Branch Pump Station Construction (\$1,500,000)
  - Backhoe Replacement (\$150,000)
  - Sewer Improvements (\$2,000,000)
  - Raw Water Improvements (\$5,869,000)
  - Painting of Water Tower on Caledonia Road (\$800,000)
  - Other Equipment Replacement and Infrastructure Improvements
- **Solid Waste Fund Projects:**
  - Recycling Center Building Expansion/Sorting Line (\$185,000)
  - Knuckleboom Truck (\$130,000)
  - Automated Leaf Collectors (2 @ \$180,000 each)
  - Front Loading Commercial Garbage Truck (\$265,000)
  - Automated Side Loader Truck (\$275,000)
  - Automated Side Loader Truck (Recycling-\$190,000)
  - Other Equipment Replacement and Infrastructure Improvements

Upon question by Mayor Block, Mr. Haywood explained that the new City Hall was currently shown only in the General Fund right now because it will be primarily a General Fund project. He added that once the financing of the project goes forward, the debt payment will be split among the various funds.

Upon question by Councilmember Leak, Mr. Haywood explained that the engineer is looking at a site for the new electric substation near the City's Recycling Center towards the wastewater treatment plant.

Further discussion ensued concerning the electric substation and that the funds for constructing it would be spread out over several budget years.

The City Manager thanked Mr. Haywood for his work on the CIP.

## **COUNCIL PREVIEW OF BUDGET WORKING DRAFT**

The City Manager presented Council with the draft FY 2017-2018 Budget. He then reviewed the budget with highlights as follows:

- Tax rate kept at \$.40 per \$100 valuation.
- All fees kept flat with exception of the electric rates.
- Electric Rate Structure Study being conducted because it was known that there was a 4.3% rate wholesale rate reduction from the North Carolina Eastern Municipal Power Agency (NCEMP) and staff would like to simplify the rate schedule.

- All funds will experience reduction in expenditures.
- Includes Public Information Officer/Main Street Coordinator position.
- Increase Christmas gift card for employees from \$25.00 to \$100.00.
- Includes part-time litter position in Beautification.
- Includes two (2) additional police officers to work 2:00 p.m. to 2:00 a.m.
- Includes 10 Tsunami cameras to place in high crime areas, and they can be moved. Presentation on Tsunami cameras will be given at a budget workshop.
- Includes \$200,000.00 for street resurfacing.
- Includes a Pay and Classification Study to look at the salary compression issues.
- Includes IT/Fiber Director position with focus and expertise on the fiber side.
- Includes additional LED lighting in order to change out all street lights.
- Includes SCADA upgrades for water and sewer.
- Includes upgrades to Wells 12 and 13.
- Includes four (4) part-time employees for the Recycling Center as the Recycling Center cannot rely on inmate labor. With careful scheduling and use of inmate labor, this should work efficiently at the Recycling Center.
- As directed by Council, several discussions have been held with the County Manager concerning Municipal Solid Waste (MSW); however no proposals have been presented by the County. Therefore, the budget is presented based on the City continuing to take its MSW to St. Pauls.
- Insurance costs have not been received yet, so they have been presented as flat.
- Staff has figured Cost of Living Adjustments for employees at two percent (2%), two and one-half percent (2.5%) and three percent (3%).

### **SET DATE AND TIME FOR BUDGET WORKSHOP**

Following discussion, it was consensus of Council to hold a budget workshop on Monday, May 8, 2017 at 5:30 p.m.

Councilmember Adams explained that in addition to picking up litter, she would like to see a litter education program and a public relations effort to keep Laurinburg green and beautiful. She added that perhaps the City could partner with Scotland County and the State.

The City Manager explained that the Public Information Officer/Main Street Coordinator would be responsible for getting information on social media.

A discussion ensued concerning the possibility of contracting for litter pick up services, especially on the main corridors.

Upon question by Mayor Block, the City Manager explained that the Tsunami cameras could be used to help fight litter. He added that if there is an area where there is a constant litter issue, a camera could be moved to that area and possibly pick up the person or persons littering.

Upon question by Councilmember Hammond, the City Manager explained that a pilot program with 150 Itron water meters was underway, so that could counter the need for additional staffing

in Customer Services/Consumer Billing due to the Laurinburg Housing Authority utility conversion.

## **MAYOR'S REPORT**

### **SCOTLAND COUNTY PARKS AND RECREATION ADVISORY COMMITTEE**

Mayor Block explained that the Scotland County Parks and Recreation Advisory Committee had a good meeting, and that the new Parks and Recreation Director, Brian Graham, discussed past recreation studies and also shared his vision with the Committee. He added that the outcome of the meeting was that the Committee voted to pursue exploring a recreation center in the City limits. He further added that Mr. Graham was enthusiastic about including a pool, outdoor and/or indoor, and that Mr. Graham saw a pool as a big revenue generator. He further explained that Mr. Graham will present the results of the Committee to the Scotland County Commissioners.

Councilmember Willis suggested that Mayor Block recommend to Mr. Graham to have two (2) swimming pools, one (1) in District One and the other in District Two.

Mayor Block explained that the Scotland County Commissioners had recently mentioned that one of its goals was to construct a recreation center. He added that one of the first steps was to determine the level of interest from the City and the Scotland Memorial Healthcare Board.

Further discussion ensued concerning swimming pools and the recreation center.

### **COMMENTS FROM MAYOR AND/OR COUNCILMEMBERS**

Mayor Block commented on how nice Hillside Memorial Park looks.

Councilmember Hammond thanked Councilmembers for participating in the Litter Sweep the previous week, especially Councilmembers Leak and Willis. She added that the Councilmembers won the first place prize of \$200.00 for picking up the most litter. She further added that since the Laurinburg/Scotland County Area Chamber of Commerce (Chamber) needs more vests for future Litter Sweeps, she recommended giving the prize to the Chamber to purchase more vests.

Following a brief discussion, it was consensus of Council to give the \$200.00 prize to the Chamber to purchase more vests.

Councilmember Hammond explained that when the Adopt-A-Spot Program was revamped, Council could adopt a spot to pick up litter.

Councilmember Williamson discussed an article in the *News & Observer* that listed the City of Wilson as one of the top 10 towns for business. He suggested that because of the similarities between Laurinburg and Wilson, perhaps the City Manager and Mr. Mandeville could visit Wilson and borrow some good ideas.

**CLOSED SESSION**

At 8:49 p.m. motion was made by Councilmember Adams to go into closed session pursuant to NC General Statute 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the City. The motion was seconded by Councilmember Hammond, and carried unanimously.

At 8:58 p.m., motion was made by Councilmember Adams to adjourn the closed session and resume the regular meeting. The motion was seconded by Councilmember Hammond, and carried unanimously.

**ADJOURNMENT**

Motion was made by Councilmember Williamson, seconded by Councilmember Willis, and unanimously carried to adjourn the meeting.

The meeting adjourned at 8:59 p.m.

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Matthew Block, MD, Mayor

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Jennifer A. Tippett, City Clerk