

**CITY OF LAURINBURG
CITY COUNCIL SPECIAL MEETING/RETREAT
FEBRUARY 4, 2020
CITY HALL AND POLICE DEPARTMENT
303 WEST CHURCH ST.
5:30 p.m.**

Minutes

The City Council of the City of Laurinburg held a special meeting/retreat on Tuesday, February 4, 2020 in the Council Chambers of the City Hall and Police Department at 5:30 p.m. with the Honorable James T. Willis, Mayor, presiding. The following Councilmembers were present: Mary Jo Adams, Mary Evans, James J. Garby, Jr., Donald Rainer, and Andrew G. Williamson, Jr.

Also present were: Charles D. Nichols III, City Manager; Jennifer A. Tippet, City Clerk; Stacey McQuage, Public Utilities Director; Dixon Medlin, Treatment Plants Director; Carrie H. Neal, Finance Director; Jason Lighthall, Electric Services Director; Tim Pierce, GIS Administrator; Betty Galloway, Human Resources/Risk Management Director; Michael Mandeville, Community Development Director; Police Chief Darwin Williams; Fire Chief Jordan McQueen; Assistant Police Chief Terry Chavis; and Captain Chris Young.

Mayor Willis called the meeting to order at 5:30 p.m.

Councilmember Rainer gave the invocation.

RETREAT

Mayor Willis explained that perhaps the best way to conduct the meeting would be to turn over to the City Manager to discuss items on the agenda. He added that the City just had an offer of a \$10,000.00 donation to the City to help with litter. The donor wants to remain anonymous.

A brief discussion ensued concerning the length of the agenda with some Councilmembers suggesting that their items could be removed. The City Manager explained that since staff had been preparing information for the agenda, he would like to go through everything since some items would just be a brief update.

WATER DRAINAGE – CAPE FEAR ENGINEERING

The City Manager explained that Cape Fear Engineering has been working on cost estimates and plan to provide draft reports on four (4) to five (5) projects to staff by the end of the week, and would discuss all seven (7) projects at the March 17, 2020 Council meeting in order to provide Council time to prioritize for the FY 2020-2021 Budget. Staff also received notification that the City has received \$248,630.00 of US Department of Agriculture funding for stormwater improvements. Cape Fear Engineering will assist the City with administration of this funding and how to best utilize the funding.

Upon questions by Councilmembers Rainer and Evans, the City Manager explained that Council would decide which projects to include in the next fiscal year's budget, or possibly to complete by end of this fiscal year. The cost for stormwater projects comes out of the General Fund.

TREE TRIMMING

Tree trimming is split between the Electric Department and Beautification, with two-thirds (2/3rd) of the \$150,000.00 budgeted out of the Electric Department budget. Tree Man Ran is the current provider for tree trimming services.

Councilmember Rainer explained that he heard complaints that District 1 had trees all across the streets that needed to be trimmed, particularly in the South Pine Street area.

The City Manager explained that complaints about trees needed to be directed to him or to the appropriate department. The Police Department notifies the Street Department about tree limbs that are a traffic hazard or causes vehicles to move to the center of the road. Trees that are on private property cannot be trimmed by the City; the trees must be street right-of-way trees. He requested that Council notify staff of areas of concern so that staff could check them out. Trees are checked by staff periodically as well as when complaints are received.

Discussion ensued concerning the Tree City USA status of the City. The City will not remove a tree unless it is unsafe or diseased. One of the requirements of being a Tree City is that when a right-of-way tree is removed because of disease, the City plants a replacement tree.

LEAF PICKUP

Councilmember Rainer explained that he heard complaints that leaves were not picked up in District 1 for two (2) to three (3) weeks, especially around Thanksgiving holidays.

Mr. Haywood explained that there seven (7) of the 15 employees in the Sanitation Department that handle bulky item and leaf and yard waste pickup. The pickup is on a cycle that starts on the north side of the City, moves to the east, then south, then west, and the cycle begins again. In a heavy leaf season, such as November and Thanksgiving, the cycle make take two (2) to three (3) weeks, and includes overtime to try to keep up with the volume during heavy season. \$50,000.00 was budgeted for overtime in the Sanitation Department.

Discussion ensued concerning the citizens' lack of knowledge of the schedule used to pick up leaves and yard waste. Mr. Haywood explained that staff could use the GIS system to let Council and citizens know where staff is on the pickup cycle each month. He added that this information will be shared in the quarterly newsletter, on the website and Facebook page.

MARKETING/RECRUITING NEW BUSINESS FOR CITY OWNED PROPERTY

The City Manager explained that he had tasked Retail Strategies, a consultant hired through ElectriCities, to develop materials to market the former Firestone Building owned by the City,

and the property owned by the Scotland County Economic Development Corporation, former Harris Furniture building. He showed a sample of marketing material that Retail Strategies had developed and sent to him earlier in the day. Digital and electronic marketing material will be provided to North Carolina Main Street, ElectriCities and Retail Strategies, and placed on Facebook to promote these two (2) properties.

Councilmember Williamson stated that he was pleased that staff was working on marketing in order to attract people and businesses into the City.

UPDATE ON CITY'S FIBER

Councilmember Williamson requested that the City Manager provide an overview of the City's fiber network and the status of broadband partnership.

The City Manager explained that the City has more than miles of underground and overhead fiber which was started in the early 1990's to allow communication among the City's offices and infrastructures. There are six (6) or seven (7) redundant loops in throughout the City and County. The City has dark fiber customers which is where the fiber goes from point to point, and the customer has to light it. Customers that utilize the City's dark fiber include: the Scotland County School System has all 12 buildings; Scotland County has four (4) buildings; Scotland Memorial Hospital has five (5) buildings; and FCC has two (2) buildings. Customers that utilize the City's lit fiber service include: FCC has two (2) buildings; The Gryphon Group has two (2) buildings; Kordsa Global has two (2) buildings; Laurinburg-Maxton Airport has two (2) buildings; Pioneer has two (2) buildings; Multitudes Church has one (2) building; and Village Family Dental has one (1) building. The City of one (2) of seven (7) municipalities that can offer fiber optic services.

He discussed the difficulties of the City offering broadband coverage which include additional personnel for fiber installation and maintenance and have a 24-hour/7-day a week customer service center to provide adequate customer service. The City has chosen to use its fiber network for economic and industrial development, educational institutions and not venture into providing internet services. The City has attempted to partner with a WISP (Wireless Internet Service Provider) Skyrunner out of Asheville, NC. Once it was discovered that there was a local group, Carolina Wireless, the City began working with Carolina Wireless. The partnership began just before Hurricane Florence; however, Carolina Wireless suffered infrastructure damages and are just now working on final stages of marketing the service to Laurinburg homes and small businesses. Carolina Wireless will be able to offer high-speed internet with rates competitive with AT&T and Spectrum. There will be a contract between the City and Carolina Wireless to allow Carolina Wireless to locate on the City's water towers and purchase fiber from the City.

A discussion ensued concerning the City's fiber fees. Council recently approved a decrease in fiber rates in order to make the City more competitive to allow the City to obtain more customers.

A discussion ensued concerning Carolina Wireless' capability. Mr. Jason Lighthall explained that Carolina Wireless began with 100 mg service and will be upgraded to 500 mg service.

Mr. Lighthall explained that the City's internet providers are from Raleigh and Charlotte, and the service comes into the Public Works facility.

The City Manager explained that Mr. Mark Ward, Executive Director of the Scotland County Economic Development Corporation uses the availability of the City's fiber when he is recruiting for economic development.

The City Manager cautioned Council that the City's overhead fiber inside the City will need to be replaced in the near future because of its age and to increase capacity.

LITTER

Mayor Willis explained that the litter issue is difficult to tackle. The City contracts with Mr. Joe Brown for litter pickup. Once Mr. Brown's employees pick up litter in an area, it is back a day or two (2) later.

Mr. Michael Mandeville explained that staff has been seeking input on how other municipalities tackle the litter issue, and have found that most have programs similar to the City, such as signage and an Adopt-A-Spot program. Mr. Joe Brown's contract requires 40 manhours per week for \$30,000.00 per year. To date, his employees have picked up about 23,200 pounds of litter, with an average of 9,000 pounds per year. Mr. Walker McCoy, Beautification Supervisor, has updated the Adopt-A-Spot brochure and is trying to get into the school system for a partnership to allow litter education. He is also contacting current participants in the Adopt-A-Spot Program to get them participating more. There are further plans to market the Adopt-A-Spot Program. Other ideas to increase education, awareness and promote less littering include a calendar contest, logo on trashcans at events, a mascot, cameras in high litter areas, more signage in high litter areas, booths at festivals, video ads at sporting events, and update the litter contract and add additional hours.

Upon question by Councilmember Rainer, Mr. Mandeville explained that the cost for another 20 manhours per week from Mr. Joe Brown would cost approximately \$15,000.00 per year.

ANIMAL CONTROL

Mayor Willis explained that this item did not need to be discussed.

SOCIAL MEDIA

Mayor Willis discussed the need to keep the website and Facebook updated as a way to keep the citizens informed.

The City Manager explained that Mr. Daniel Walters is the Main Street Coordinator, and when he was hired his title included Public Information Officer. During the first year of his employment Mr. Walters updated the website, participated in updating the logo, and focused on providing information on Facebook. Since the City is now in the Main Street Program, he must

have the designated title of Main Street Coordinator, and the majority of his time must be devoted to Main Street activities.

Councilmember Williamson suggested that the City have a part-time Public Information Officer.

The City Manager explained that for the past six (6) years, the General Fund has been so tight, and the requirement to keep the tax rate at \$.40 per hundred, that he did not see such a position being feasible. He added that several positions had been requested in previous years also, and during the budget process, a PIO position could be looked at for inclusion.

Councilmember Adams suggested that the City could contract with someone who is in the public relations field to assist the City on an as needed basis. She added that during the controversy with the City Hall and Police Department construction, it would have been helpful to have had the facts on social media.

The City Manager explained that during hurricanes or emergencies, Mr. Walters and Mr. Mandeville keep the website and Facebook content updated.

Discussion ensued about boosting the City's Facebook page.

TRANSPARENCY OF COUNCIL AND MANGEMENT

Councilmember Evans explained that this was not the first time Council had discussed transparency of Council and management. She wanted to make sure that Council was not conducting meetings or making statements publicly to one (1) member of Council when everyone on Council should be informed. She also wanted to ensure that conversations and email with the City Manager were shared with everyone on Council.

The City Manager explained that in the six and one-half (6.5) years that he had been City Manager every email that he sent was sent to the Mayor, City Council, the City Attorney and the City Clerk. When he responds to an email from one (1) Councilmember or the Mayor, the response goes to the Mayor, City Council, the City Attorney and the City Clerk.

Councilmember Evans explained that the City Manager had covered email correspondence, but also there were conversations one-on-one with the City Manager and one Councilmember. She added that any conversation that a member of Council had with the City Manager, unless it's personal, should be shared with all members.

The City Manager asked Councilmember Evans if there was an issue, or a time when something had not been relayed to other Councilmembers.

Councilmember Evans explained that she was just talking about conversations among Councilmembers, not the City Manager. She added that everyone should be informed, and that one (1) member should not make decisions for the entire Council. She further added that whether email or conversations, all Councilmembers should be included at the same time.

Discussion ensued between Mayor Willis and Councilmember Evans concerning discussions with the City Manager by a Councilmember or himself. Mayor Willis explained that he believed that he or any Councilmember could have a discussion with the City Manager at any time.

Councilmember Evans explained that if the discussion was about City business that it should include all members of Council.

The City Manager explained that if a Councilmember calls him with a complaint about a tree, he would not send an email to everyone on Council that he had received a complaint about a tree.

Councilmember Williamson explained that he felt the most important point was that Council only conduct business as a Council.

CRIME CONSULTANT/ANALYST

Councilmember Evans explained that a crime analyst for the Police Department had been discussed previously, and she wanted to ensure that it was included in the budget.

The City Manager explained that this was budgeted in the Fiscal Year 2019-2020 budget.

Police Chief Duke Williams discussed the position responsibilities and how critical the position will be to the department.

Upon question by Councilmember Rainer, Chief Williams explained that the tsunami cameras were extremely helpful. He stated that in the upcoming budget, he would be requesting a fingerprinting machine, and that most of the weapons were nearing the life expectancy, so those items would be discussed during budget time.

CITY RECREATION

Councilmember Evans explained that she wanted Council to put the idea of City recreation on the table in order to help prevent crime. Citizens have commented to her that they like Laurinburg; however, there is not enough free recreation in the City. She suggested a survey or research of land that the City might own or otherwise that would be suitable for a recreation center. She hoped that the City could work with Scotland County; however, the City would staff the center with the City administratively managing the center.

Mayor Willis explained that there are plenty of recreation activities, and the Scotland County Parks and Recreation Department does a great job.

Upon question by Councilmember Rainer, Councilmember Adams explained that the idea of a City recreation center had been discussed repeatedly for four (4) years. A recreation center is included in the Master Plan for Parks and Recreation, and the center is to be built at the Morgan Complex. Scotland County would build it, and there had been consensus among Council that the City would partner with the County in some way. Last year the one-quarter cent (\$.025) sales tax proposed by the County as a means to pay for the annual maintenance of the center was soundly

defeated. After the referendum was defeated, the Parks and Recreation Director made a concerted effort to renovate and refurbish parks including Washington Park. He has received several grants, and he continues to seek grants to continue renovation parks in the City.

Councilmember Rainer explained that he felt there was a definite need for recreation in Scotland County. He discussed that there was nothing for youth to do. He suggested that if a recreation center would not be built, that the school gyms could be opened for the youth to play ball. He discussed the closure of parks in the City such as Jaycee Park and Bypass Park. He also discussed the success of Partners in Ministry because it found something for kids to do. He discussed the need to get a way to bridge the gap in the education system to help them learn.

Councilmember Williamson explained that he had represented the City on the Scotland County Parks and Recreation Advisory Board for a long time, and since recreation seemed to be a passion perhaps he would like to replace him on the Board. He then explained that several parks were closed because there were too many parks to maintain. The Board decided that it was better to have a smaller number of parks than have some that were not maintained. He added that the Board is committed to building a recreation center that would be a comprehensive center to include some after-school activities. He added that he liked the idea of inviting Mr. Bryan Graham, Scotland County Parks and Recreation Director, to come speak with Council.

Councilmember Rainer reiterated his concern that parks had been closed in District 1, and the difficulty for many in that district to transport their children to Optimist Park to play baseball.

Further discussion ensued about the closing of parks and the need for recreation for youth in the City.

Upon question by Councilmember Garby, the City Manager explained that Scotland County still mows the parks; however, it does not maintain the baseball infields because of the extra maintenance required.

The City Manager stated that he would ask Mr. Graham to update Council on the long-range Parks and Recreation plan.

Councilmember Williamson suggested that since he has represented the City on the Parks and Recreation Advisory Committee, it might be a good time to change representation.

AFFORDABLE HOUSING ON THE NORTH SIDE

Councilmember Evans explained that the City should not have housing problems with all of the houses that are in the City. Some houses may be dilapidated or boarded up, but there is a great need for affordable housing. She added that there was affordable housing on the south side of town, and it is needed on the north side of town also. She suggested that discussions be held with the Laurinburg Housing Authority.

Councilmember Rainer discussed the Newtown area behind the former Lloyd's Barbershop.

The City Manager explained that McIntosh Apartments was going to reopen soon. The entire Newtown area is in a flood plan.

Following a brief discussion, it was consensus of Council for the City Manager to request an update from Mrs. Karen Leviner, Executive Director of the Laurinburg Housing Authority, to provide an update to Council.

REDUCTION IN ELECTRIC RATES

Councilmember Evans explained that she believed that the electric rates should be reduced because of the wholesale rate reduction from the North Carolina Eastern Municipal Power Agency (NCEMPA) and because people are having a difficult time paying their bills.

The City Manager explained that Council could look at a rate reduction during the budget process. The City has a \$15 million Electric Fund Budget, and is currently building a \$3.5 million substation. Last year when the auditor presented the audit, a discussion was held about reducing electric rates. A one percent (1%) wholesale rate reduction will take effect on April 1, 2020, and the City will not see an impact until the May billing cycle. The City Manager added that an electric rate study including a rate and cost analysis could be added in the budget; whoever, that costs a lot of money. The City completed an electric rate study two (2) years ago.

Upon questions by Councilmember Rainer, the City Manager explained that currently the City's electric rates are lower than Lumbee Electric Membership and Pee Dee Electric Membership, and is in line with Duke Energy Progress's rates. He added that when a citizen compares the City bill with one of the other electric providers' bills, the citizen must remember that the City bill includes water, sewer and sanitation in addition to electric.

Upon question by Councilmember Evans, the City Manager explained that if Council wanted to have another electric rate study conducted, it could include in the Fiscal Year 2020-2021 Budget.

REVITALIZATION OF NEIGHBORHOODS

Councilmember Evans explained that neighborhoods should be revitalized in order to attract people to the City and for the City to be seen as progressive.

Following discussion, the City Manager explained that if Council or a citizen sees a property that needs to be cleaned up, let him or staff know so that it can be reviewed. The Code Enforcement Officer has \$30,000.00 in the budget to deal with condemnations; however, he has been successful in working with the property owners to demolish and with the Fire Department to use the dilapidated structures for training purposes.

Mayor Willis called for a short break at 7:30 p.m.

The meeting resumed at 7:51 p.m.

UPDATE ON NORTH FIRE STATION

The City Manager explained that staff had looked at three (3) different sites for possible relocation of the North Fire Station. The property owned by the Thomas family on North Main Street is not for sale, and the family is not interested in discussing. The Cross Pointe Church property on Wilkinson Drive is not usable because it is located south of Hillside Avenue. Also, the State Fire Inspector expressed concern about the hazardous material that is carried on trains, that the location was south of the railroad tracks, and that this site was located too far from the North Fire District. Additionally, the Cross Pointe Church property is \$12,000.00 per acre, for a total of \$36,000.00 to purchase. The other property is on Aberdeen Road and owned by the Scotland County Economic Development Corporation (EDC). He reached out to ElectriCities to look at the property to ensure that it would not affect industrial recruitment. Today the EDC met, and it was consensus of the Board that there would be enough infrastructure improvements for the fire station, that the EDC would give the property to the City. The City Manager explained that representatives from the Federal Emergency Management Agency (FEMA) to attend a Council meeting, but thus far no one has come to a meeting. The City has a total of \$1.25 million in total grant funding from The Golden Leaf for relocation; however that funding hinges on the City completing the FEMA process.

Discussion ensued about frustrations with the FEMA process.

Upon question by Councilmember Rainer, Fire Chief McQueen explained that the site on Aberdeen Road would be a good site, and there could possibly be greater coverage for the North Fire District.

Upon question by Councilmember Adams, the City Manager explained that if Council liked the Aberdeen Road location, staff could begin soil samples and start the Request for Information for design build; however, no funds could be expended on construction. Final approval by the EDC would be needed along with donation of the property, if the Aberdeen Road location was the location Council wanted.

Upon question by Councilmember Evans, the City Manager explained that nothing had been discussed with regard to sale or use of the North Fire Station on North Main Street. The FEMA process must be completed before anything can be done with the building. Approximately 90% of the property is in a flood zone, and if the City maintains ownership of the building, the cost of flood insurance would be very high.

Following further discussion, motion was made by Councilmember Rainer, seconded by Councilmember Garby, and unanimously carried for the City Manager to move forward with the Aberdeen Road location.

DETAILS ABOUT RISK ASSESSMENT STUDY RECENTLY COMPLETED

Councilmember Garby explained that he wanted more details about the NCLM Risk Assessment Study.

Police Chief Duke Williams explained that the Police Department had some shortcomings, but with the assistance of Mr. Tom Anderson, everything was corrected. Some of the items that the NCLM recommended were:

- Surveillance of cars
- More evidence control
- Training for supervisors
- A monthly audit of cases

Upon question by Councilmember Garby, the City Manager explained that the Police Department would not have received a certificate from the NCLM until all of the concerns had been addressed.

A discussion ensued concerning the fingerprint machine mentioned earlier in the meeting. Police Chief Williams explained that the cost would be between \$25,000.00 to \$30,000.00

Councilmember Garby explained that he thought the City utilized Scotland County Sheriff's Office fingerprint machine.

Police Captain Chris Young explained that City residents cannot go the Sheriff's Department for fingerprinting if they need to be fingerprinted for criminal checks, so they must come to the Police Department so they can be fingerprinted with the old style ink.

CRIME RATE INFORMATION

Assistant Police Chief Terry Chavis presented information concerning traffic charges. He presented the following information:

- In 2018, a total of 3,562 citations were written. In 2019, a total of 3,824 citations were written, of which 565 were speeding, 545 driving while license revoked, eight (8) driving while intoxicated (DWI) (due to the change in reporting, the numbers are not accurate for this), 48 seatbelt, and 713 other infractions.
- He discussed the new e-citation system being utilized now, and will also assist in keeping track of the statistics. The system that the department had been using was by the officers writing their citations in a book.
- For 2019, 21,333 calls were answered by the department.
- The department had four (4) patrol vacancies in the beginning of the year.

Police Chief Williams explained that with infractions other than DWI, the patrol officer has some discretion as to whether a ticket will be written.

Upon question by Councilmember Evans, Police Chief Williams explained that in the future the reports will be more automated.

Captain Chris Young explained that with a crime analyst, the reports will be more accurate. In the last several years, the federal government changed the way offenses are reported so that all law enforcement reports the same and uses the same codes for infractions.

Captain Young reported that from 2018 to 2019, the crime rate reduced by 33%.

RECAP OF 2019 CITIZEN INPUT SESSION

The City Manager explained that the Citizen Input Session had conducted in different ways depending upon the number of citizens present. If enough people are present, they are grouped at tables, and the table brainstorms and puts together a list of items with ranking of importance. Staff continues to address some of the hot topics and Council reviews the list during budget time.

Councilmember Adams expressed concern that the Citizen Input Session was scheduled for Tuesday, February 25, 2020 and that this was Shrove Tuesday.

Following discussion, there was no change on the date of the Citizen Input Session.

CENSUS 2020 AND THE ROLE OF THE CITY

Mr. Michael Mandeville explained that he was a member of the County Compete Count Committee which is promoting participation in the Census 2020. He posts something new each week on the City's Facebook page. NC Works will have a bus in the community on February 12, 2020 to hire Census Workers. He just completed the Boundary and Annexation Update. He will continue to advertise the Census as much as possible, and plans to include a message in the utility bills.

UPDATE ON COUNTY WATER SYSTEM

The City Manager explained that the City contracts with Envirolink to handle the testing of Scotland County's water system, and the City bills the County for that service. The City Attorney had done a lot of work on a draft agreement; however, the County must figure out ownership of the assets and discuss with bond counsel. The City does not want to take over the system without owning the assets from the beginning.

Councilmember Adams explained that after the Asset Inventory Assessment Report, she was concerned about the City's infrastructure issues.

The City Manager stated that the County's water system is much newer than the City's system being that it is roughly 20 years old.

OVERVIEW OF CITY OF LAURINBURG PEDESTRIAN PLAN

Mr. Michael Mandeville explained that the City's application for pedestrian project was not approved, but will be submitted in the second round in the spring of this year. The pedestrian

projects that had been committed to by NC Department of Transportation Plan will be constructed; however, he did not know when the funds would be available for any projects.

Mr. Mandeville explained that the Bicycle Plan would be submitted in February. He has been working with Mrs. Janet Robertson of the Lumber River Council of Governments to strengthen the City's application.

FISCAL YEAR 2020-2021 BUDGET PROJECTS/IDEAS

The City Manager explained that some citizens had discovered a loophole in the property tax foreclosure process in that the Scotland County taxes could be paid, but not the City, and the property would not be foreclosed on if the County taxes had been paid. Staff will be researching a plan for the City to take care of the tax foreclosure process for the City.

Staff is working on estimates for two (2) projects downtown:

- A mural on the former Firestone building. Staff is working with ElectriCities Marketing Department for a cost estimate.
- Since there has been no interest in the City's property beside the Food Lion in Scotland Crossing Shopping Center, staff is researching a dog park for this property that is already clear cut. Staff has talked with personnel from the Town on Benson who has received a lot of tourism attraction with its dog park.

Discussion ensued concerning the property where the proposed dog park would be located.

Councilmember Williamson suggested that the City acquire one of the art pieces from the Art Garden and place on the Parking Lot Project.

The City Manager explained that the contract for the Parking Lot Project is being finalized, and hopefully the contractor can begin in March. He added that the City cannot do anything on the former Market Furniture property and that there is a lien on it. The City graded the lot for water to run off and planted grass.

MINUTE PREPARATION

The City Clerk reported that she will be summarizing Council minutes much more than in previous years. She assured Council that the minutes will be grammatically correct, but more importantly, the information will be accurate.

The City Clerk reported that she has revised the look of the agenda in order to utilize the City logo in addition to the City Seal. She will also be reworking how the numbering is done on the agenda.

ADJOURNMENT

Motion was made by Councilmember Rainer, seconded by Councilmember Garby, to adjourn the meeting. The meeting was adjourned at 9:02 p.m.

James T. Willis, Mayor

Jennifer A. Tippett, City Clerk